



## New Jersey Department of Children and Families Policy Manual

Manual:	CP&P	Child Protection and Permanency	Effective Date:
Volume:	X	Forms	
Chapter:	A	Forms	2-2-2008
Subchapter:	1	Forms	
Issuance:	5.1	<b>CP&amp;P Form 5-1, Request for Child Abuse/Neglect Record Information</b>	

Click here to view or print the DCF Form [5-1](#).

Click here to view or print the DCF Form [5-1a](#).

### **WHEN TO USE IT**

This form is primarily used during the initial stages of a resource family home study to obtain Child Abuse/Neglect Record Information (CARI) from another state when a resource family applicant, or other adult household member, has lived in a state other than New Jersey within the past five years. A resource family home may not be licensed until this check has been completed (in accordance with the Adam Walsh Child Protection and Safety Act of 2006, P.L. 2007, c.228).

### **INSTRUCTIONS FOR COMPLETING THE FORM**

- The applicant, or other adult household member, provides identifying information, and signs the form.  
Note: A signature is required.
- A separate form is submitted for each individual who has lived out of state within the past five years.
- Follow procedures for the respective state, as noted on this website (copy and paste the link onto your web browser):  
<http://www.nj.gov/dcf/reporting/record/>. If there is a fee, request a Local Office Bank Account check.
- Submit a self-addressed, stamped, envelope with each request.

### **DISTRIBUTION**

Original	-	The state to which the request is being made
Copy	-	File in resource parent applicant's home

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